



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF LANDSCAPE ARCHITECTURE
MEETING DATE AND TIME:	Thursday, February 9, 2012 at 9:00 a.m.
PLACE:	Conference Room B, Cannon Bldg, 861 Silver Lake Blvd Dover, DE 19904
MINUTES APPROVED	03/08/2012

MEMBERS PRESENT

Rachel Dunning, Public Member, Secretary, Presiding
William Bullock, Public Member
Jeffrey Seemans, Professional Member
Matthew Spong, Professional Member
Eric Wahl, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Danny Stevenson, Deputy Attorney General
Jessica Williams, Administrative Specialist II

ALSO PRESENT

Chuck Delcollo, CST Products
Vera Seitz, Court Reporter

CALL TO ORDER

Ms. Dunning called the meeting to order at 9:01 a.m.

Welcome New Member, Jeffrey Seemans

Board introductions took place to benefit the new Board member, Mr. Jeffrey Seemans.

REVIEW OF MINUTES

The Board reviewed the minutes for the August 18, 2011 meeting. Mr. Spong made a motion, seconded by Mr. Bullock, to approve the minutes as presented. Motion carried with Mr. Seemans abstaining.

RULES AND REGULATIONS PUBLIC HEARING (Review of Proposed Rules and Regulations)

The Board briefly reviewed the proposed rules and regulations prior to the public hearing beginning.

UNFINISHED BUSINESS

Discussion Regarding Strategic Planning

The Board reviewed the strategic plan, and felt as though they are making headway with the goals and objectives set. Mr. Seemans requested that he be sent a copy of the proposed newsletter electronically.

NEW BUSINESS

Ratification of Applications for Licensure by Reciprocity

Mr. Spong made a motion, seconded by Mr. Bullock, to ratify the application for licensure by reciprocity for Steven Engel. Motion unanimously carried.

Mr. Spong made a motion, seconded by Mr. Bullock, to ratify the application for licensure by reciprocity for Kelly Gutshall. Motion unanimously carried.

RULES AND REGULATIONS PUBLIC HEARING (9:15 a.m.)

At 9:19 a.m., Ms. Dunning called the public hearing to order. Verbatim testimony was taken by the court reporter. Mr. Stevenson stated the purpose of the hearing. The following items were marked as Board Exhibits for the record: Board Exhibit 1 – News Journal publication affidavit; Board Exhibit 2 – Delaware State News publication affidavit; Board Exhibit 3 – Written Comment submitted by Denise Husband. The board members introduced themselves for the record. Ms. Dunning opened the floor to the public for comments, for which there were none. At 9:23 a.m., the Board went off the record for deliberations. At 9:41 a.m., the Board went back on the record. Mr. Spong moved, seconded by Ms. Dunning, not to adopt the proposed rules and regulations as promulgated; as the Board needs to make additional revisions to the rules and regulations to address the written comments which were submitted. Motion unanimously carried. Mr. Stevenson will prepare the Order for the Board to sign during the February meeting. The hearing adjourned at 9:42 a.m.

The Board reviewed the proposed rules and regulations and made additional changes to Sections 1.0, 4.1, 4.1.2 and 7.3.3.

Mr. Bullock moved, seconded by Ms. Dunning, to schedule a meeting on March 8, 2012 at 2:00 p.m. in Conference Room B to review the final draft of the rules and regulations prior to them being submitted to the Register of Regulations on March 15, 2012. Motion unanimously carried.

NEW BUSINESS

Review Meeting Dates for 2012

Mr. Wahl moved, seconded by Ms. Dunning, to accept the proposed meeting dates for 2011. The Board will continue to meeting on the second Thursday of February, May, August and November.

Memorandum from Director James Collins Regarding Next Legislative Process

The Board reviewed the memorandum regarding the next legislative process and determined that the statute needs to be revised. The Board reviewed the statute and drafted revisions. Mr. Wahl moved, seconded by Ms. Dunning, to review the proposed changes during the March 8, 2012 meeting. Motion unanimously carried.

Election of Officers

Mr. Bullock moved, seconded by Mr. Spong, to nominate Mr. Wahl as Board President. Motion unanimously carried.

Mr. Spong moved, seconded by Mr. Wahl, to nominate Mr. Seemans as Board Secretary. Motion unanimously carried.

Mr. Spong moved, seconded by Mr. Wahl, to nominate Ms. Dunning as Board Treasurer. Motion unanimously carried.

Other Business before the Board (For Discussion Only)

Ms. Williams advised the Board that wireless internet is now available in the conference rooms. She also informed the Board that a new bill has been introduced into the legislature which will aid military spouses seeking professional licenses.

Correspondence

Review Correspondence from Techno-Bloc

The Board reviewed the information from Techno-Bloc and took no action on this item.

Public Comment

There was no public comment.


Next Meeting Date

The Board will hold the next meeting on March 8, 2012 at 2:00 p.m., in Conference Room "B" of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Ms. Dunning made a motion, seconded by Mr. Wahl, to adjourn. There being no further business before the board, the meeting adjourned at 11:13 a.m.

Respectfully submitted,



Jessica Williams, Administrative Specialist II
Board of Landscape Architects